

BY-LAWS OF THE TAMPA BAY PSYCHOANALYTIC SOCIETY

Article I – Name

The name of this organization shall be: The Tampa Bay Psychoanalytic Society. It shall be an Affiliate Society of the American Psychoanalytic Association.

Article II – Purpose

The objectives for which this Society is formed are set forth in the corporate charter of this Society and shall be effectuated in accordance with the By-Laws of the American Psychoanalytic Association.

The purpose of the Society is to provide a professional organization as a forum for the exchange of clinical experiences, the discussion of theoretical problems and subjects of interest in psychoanalysis and psychoanalytic psychotherapy. It shall be the function of this Society to foster the study and advancement of psychoanalysis.

It is the further function of the Society to conduct scientific and educational meetings; to represent psychoanalysis and psychoanalytic psychotherapy in the community; to develop the relationship of psychoanalysis to other disciplines; to encourage and engage in research; and to accept contributions, gifts, and bequests in furtherance of these purposes.

The Society shall endeavor to offer extension courses and study groups in applications of psychoanalytic theory, technique, and practice.

Article III – Membership

Section 1. There shall be six categories of membership: Clinical, Academic, Corresponding, Student, Life, and Honorary. Wherever in these By-laws, the word “Member” appears, it shall be understood that all members in good standing in the Society are intended thereby.

Section 2. Clinical Members are those mental health professionals, including psychoanalysts, psychologists, counselors, psychiatrists, social workers, nurses, physicians, and others. They must be in good standing with their professional boards of licensure or their employer.

Section 3. Academic Members are those college or university teachers who demonstrate an interest in psychoanalysis and are in good standing at their respective academic institutions.

Section 4. Corresponding Members are those individuals who are not permanent residents of this area but are Active Members of the American Psychoanalytic Association or the International Psychoanalytic Association. Corresponding members shall not be eligible to hold office. For purposes of establishing a quorum or voting, a corresponding member must be present at the meeting.

Section 5. Student Members are those enrolled in training in a mental health or related field who are in good standing at their respective academic institutions.

Section 6. Life Members are those members in good standing who have attained the age of 70 or who have retired from active practice.

Section 7. Honorary Members are those who the Society deems have made major contributions to psychoanalysis or to the Society. They may not hold office but may vote if they attend the meeting at which voting occurs.

Section 8. Individuals applying for all categories of membership will have their application reviewed by the Membership Committee. The Membership Committee shall present its recommendations to the Executive Committee for consideration. Election to membership requires a simple majority affirmative vote of the members of the Executive Committee.

Section 9. There shall be a seventh category of membership called Friends who are members of the general public who demonstrate an interest in psychoanalysis and an involvement in the mission of this Society.

Article IV – Voting Procedures

Section 1. Members in the Clinical, Academic, Student, and Life, categories may vote on matters before the general membership and are eligible to hold office. Corresponding and Honorary members may not hold office but may vote if they attend the meeting where voting takes place.

Section 2. Election of officers shall take place every other year between May 1 and June 30. Officers elected shall serve for a term of two (2) years. All elections are to be by secret mail ballot and determined by a simple majority of those members voting. The Secretary of the Society shall be responsible for conducting the election and for reporting the results. In the event of a vacancy for an officer, the Secretary or the President shall duly notify the membership in writing and the vacancy should be filled as soon as possible. Plurality voting is used when there are only two candidates for an office; the contest between the two candidates is decided by majority vote. Where there are more than two candidates for office, the Hare System of rank-order voting will be instituted by the Secretary.

Section 3. The nomination of members to run for office is to be conducted by the Secretary of the Society. Names may be placed in nomination by any member by submitting them to the Nominating Committee of the Executive Committee.

Section 4. At regular meetings of the Society, a quorum for conducting ordinary business shall consist of one-fourth (1/4) of the membership. The membership votes to elect officers, revise the by-laws, and other matters before special meetings called by the President or a minimum of five members.

Article V – Officers and Councilors

Section 1. The officers shall be: President, President-Elect, Secretary, Treasurer, and Councilor. The Councilor must be Active Members of the American Psychoanalytic Association.

Section 2. The President shall preside at all meetings of the Society which he/she attends; shall appoint all committees not otherwise provided for and shall be ex-officio member of all committees. The President shall perform all acts and shall have general powers as the president of this type is customarily given by law. The President is empowered to sign checks for the Society.

Section 3. The President-Elect shall perform the duties of the President in the case of his/her absence. In case of the President's death, resignation, or disability, the President-Elect shall become President.

Section 4. The Secretary shall keep the minutes and records of all meetings of the Society. The Secretary shall give notice of all meetings and other notices as required, shall conduct and keep records of official correspondence, certify official documents, conduct and report all secret ballot elections, and maintain a list of members and their addresses. The Secretary shall also perform the function of Treasurer when the latter is absent.

Section 5. The Treasurer shall receive and disburse all income of the Society as directed by the Executive Committee and shall keep permanent accounts thereof. At the discretion of the Society, the Treasurer's accounts may be audited by an accredited auditing firm at the expense of the Society.

Section 6. The Councilor shall represent the Society at all meetings of the Executive Council of the American Psychoanalytic Association and may be asked to report back to the Society.

Section 7. Except as otherwise provided, in case any office of the Society is vacant due to death, resignation, or disability of the incumbent, this office shall be filled at a special election for the unexpired term by secret mail ballot.

Section 8. The Society shall have the right to create such other elective offices as are necessary for the fulfillment of its functions.

Section 9. The officers and officials of this Society may be removed at any time, by the vote of two-thirds (2/3) of the Membership of the Society by means of a special secret mail ballot election held for this purpose.

Article VI – Committees

Section 1. The Executive Committee of the Society shall consist of the elected officers, President, President-Elect, Secretary, Treasurer, Councilor, and the immediate past President, a representatives of the Analytic Candidates, and a representative of the Psychotherapy Candidates. Its function shall be to provide for the Scientific Programs of the Society and other duties as specified in these by-laws as well as duties to ensure the effective running of the Society. The President may appoint additional members to the Executive Committee for his her/her term as he/she sees fit subject to the approval of a majority vote of the Executive Committee.

Section 2. The Membership Committee shall review the qualifications of any applicant for admission to membership and shall make its recommendation to the Executive Committee. It shall be responsible for attracting new members and retaining existing members. The President shall appoint members to the Membership Committee.

Section 3. The Ethics Committee shall disseminate the ethical standards of the American Psychoanalytic Association to members of the Society and make them available to the general public. It is charged with reviewing all ethical complaints about members or the Society which comes to its attention and shall report its finding to the Executive Committee for such action as it deems appropriate.

Section 4. Other committees may be appointed by the President.

Article VII – Meetings and Dues

Section 1. The annual business meeting shall be held between May 1 and June 30, unless modified by the Executive Committee. The places and dates of the Business and Scientific meetings shall be determined by the Executive Committee.

Section 2. The President may call a special meeting at any time, but must do so upon a signed petition of 10 members. Members must be duly notified of meetings by the Secretary.

Section 3. One-third (1/3) of the membership of the Society shall constitute a quorum. The Executive Committee may at its discretion or upon the the written request of ten (10) members submit any business to a mail ballot.

Section 4. The annual dues of the Members shall be proposed by the Executive Committee and approved by the Membership.

Section 5. Dues and assessments shall be paid by August first of each year.

Section 6. Thirty (30) days notice to members shall be given of any meeting at which a change of dues or assessments is to be acted upon.

Section 7. Any member who is delinquent by failure to pay his/her dues within ninety (90) days of their due date, and having been apprised of their indebtedness, shall be subject to suspension of membership by act of the Executive Committee. A member whose membership is suspended for failure to pay dues may be reinstated to membership after discharging his/her debt. The Executive Committee may modify this action for extenuating circumstances.

Article VIII – Amendments

The By-laws may be amended by a two-thirds (2/3) affirmative vote of the total votes cast by the Membership including all proxies received in a secret mail ballot. Proxies and notification of the intended vote on constitutional matters shall be sent out to the Membership at least 14 days in advance of the date at which such amendments are to be ratified.

Article IX – Miscellaneous Provisions

Section 1. Fiscal Year. The fiscal year of the Society shall be a twelve-month period ending on the 31st day of July.

Section 2. Rules of Order. Parliamentary usage as set forth in Roberts' Rules of Order, as periodically revised, shall govern all meetings of the Society